

## Cavanaugh Crossing HOA – ARC Application

Name: (please print) \_\_\_\_\_ Lot # \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Home: \_\_\_\_\_ Work: \_\_\_\_\_

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### Project Description

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| 1. Only one project per application            |
| 2. Enclose plat survey for structural projects |
| 3. Use additional sheets if necessary          |
| 4. ARC=Architectural Review Committee          |

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### INSTRUCTIONS, CONDITIONS AND REQUIREMENTS

1. Please read the architectural governing documents prior to completing this application.
2. Applications must be submitted with detailed plans, sketches, drawings, pictures, catalog illustrations and specifications of your project to be retained for ARC files. I also understand and agree that no work on this project shall commence until written approval from the ARC has been received by the applicant.
3. If the applicant knows of a structure that is design, built or colored in the community, list that address on this application.
4. Approval of any project by the ARC does not waive homeowner responsibility for obtaining Fairfax County approval and permits, when required. Further, obtaining Fairfax County permits does not waive the requirement for ARC approval or limit its jurisdiction.
5. It is incumbent on the homeowner not to build on parkland, common ground, buffers, or any easement, whether public or private. Contractors' vehicles may not drive across common grounds or areas. Call Miss Utility at 1-800-257-7777 before digging.

6. The homeowner is responsible for any construction damage to or clean-up of common grounds or neighboring property. This includes street areas.
7. The homeowner, not the Association, is responsible for any drainage problems resulting from construction and/or planting.
8. External color changes are limited to zonal variations of the original color. Tow official manufacture chips of each color applied are required. Larger samples may be further required. Dried paint on the house must match the samples on the application.
9. For approved applications, the ARC will issue an approval form specifying any parameters or conditions for the project. Work must commence within thirty (30) days of approval and be completed within six months. This form and ARC approval document should be retained with the homeowners' papers and provided to succeeding owners.
10. Should your application be denied, you may request a hearing by the ARC within 15 days of the denial. If the ARC decisions remain unchanged, you may appeal to the Association Board of Directors within 15 days after receipt of the decision.
11. I understand that any construction or exterior alteration undertaken by me or on my behalf prior to approval of this application is not allowed, and that if alterations are made, I may be required to return the property to its former condition at my own expense.
12. The ARC meets monthly. Applications should be submitted to the head of the Architectural Review Committee no later than thirty (30) days prior to the meeting to allow for an initial review of completeness and to ensure consideration.

I agree to abide by the above instructions, conditions, and requirements. I further agree to adhere to Association and Fairfax County regulations and to the plans submitted with this application. I understand that any deviation from the project description above or attached requires a new application and subsequent ARC approval.

I further agree to indemnify, defend, save, reimburse, and hold the ARC, the Board of Directors, and the Association, its agent or employees harmless from any and all costs, damages, suits, or any liability whatsoever, including any violation fees, sanctions, and any reasonable attorney's fees incurred as a result of activity arising out of or related in any way to the ARC change and/or project applied for herein, if approved, including any building or construction or anything related thereto on any lot, common area, buffer, or easement area.

By affixing my signature to the application I understand duly authorized representatives from the Board are authorized to enter my property at any reasonable time for the purpose of inspecting the proposed project, the project in progress, and the completed project, and that such entry does not constitute a trespass.

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Homeowner's Signature	(Renters may not apply)	Date
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Homeowner's Signature	(Renters may not apply)	Date
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**RECEIPT OF  
CAVANAUGH CROSSING HOMEOWNERS ASSOCIATION  
APPLICATION**

\_\_\_\_\_, of the Architectural Review Committee, acknowledges  
receipt of application to:

from:

\_\_\_\_\_  
Homeowner

\_\_\_\_\_  
Lot #

\_\_\_\_\_  
ARC Member Signature

\_\_\_\_\_  
Date

NOTE: Acknowledgement of receipt of Application by the ARC does not constitute approval for any architectural change, beginning of construction, etc. Official notification will come from the CCHOA Board through the management company.